

Learner Forum

Information Sheet



The Learner Forum is the best opportunity for our learners to feed in their ideas about what the Institute is doing well, how we can improve and what new things we should be thinking about.

What will the Learner Forums do?

- ✓ Provide opportunities for learners to make suggestions of what could go into the Institute's learning programmes
- ✓ Learners participating in the Forum can help staff evaluate information from learner survey's and participation reports.
- ✓ Enable learners to meet and share experiences and ideas with other learners and staff
- ✓ Enable learners to express their concerns and ensure that the Institute responds appropriately to the issues that are raised.
- ✓ Help ensure accessibility by road testing of evaluation forms, systems and changes in policy etc.
- ✓ Provide an ongoing consultation role for staff and Governing Body
- ✓ Provide up to date and in depth information from Institute staff on new initiatives, resources and services.

How often does the panel meet?

As a Forum member you would be expected to attend up to four meetings during the year.

- Thursday 9 November 2017, 6.00pm - 7.30pm
- Thursday 11 January 2018, 6.00pm - 7.30pm
- Thursday 15 March 2018 6.00pm - 7.30pm
- Thursday 7 June 2018, 6.00pm - 7.30pm

Who attends panel meetings?

Meetings are attended by the Principal, the Assistant Principal Quality and Student Services and other Institute staff depending on the topics under discussion and up to 10 Learner Forum panel members.

Can I join a Learner Forum?

If you are a learner enrolled on a course at the Institute then you can apply. We are looking for learners who reflect the diversity of our learner group. So whatever your age or experience we'd really like to hear from you. We will provide you with the training and support to feel confident in your role.

What's in it for me?

Taking part in a learner forum and acting as a Learner Ambassador is a great way to develop confidence and communication skills. This is a voluntary role and experience as a forum member will enhance your CV. You will have the opportunity to complete a free one day Learning Ambassador training course. You will be able to make a positive contribution to the development of community learning and skills at the Institute.

Interested in joining a Learner Forum?

Please complete the attached application form and either leave a hard copy in Reception for the attention of Nandia Fytraki e or email it to

Nandia.Fytraki@redbridge-iae.ac.uk;